

Children's Minister (Full-Time)

Position Summary:

Winfree Church is seeking a Children's Minister to support and lead our Children's Ministry. This role is designed to ensure a consistent, Christ-centered environment for children and families. The Minister will provide operational and spiritual leadership to ensure all aspects of children's programming run smoothly and that our children are nurtured in their faith. This role averages 40 hours per week.

Primary Responsibilities:

- Oversee and facilitate Sunday School, Children's Church and Wednesday night activities by ensuring all classrooms are ready, supplies are available, and volunteers are supported.
- Oversee volunteer coordination, ensuring coverage for all services and providing encouragement, clear communication, and guidance to volunteers.
- Actively support Winfree's weekday preschool department and act as a liaison between the church and the preschool, building relationships with the preschool staff and families.
- Manage the check-in/check-out process, ensuring safety protocols, including parent pick-up tags, are followed.
- Maintain a welcoming and safe physical environment, including setup and cleanup each week.
- Collaborate with church staff, leadership and church committees to integrate Children's Ministry with other church activities and maintain alignment with the church's mission.
- Support and help plan special events, including Preschool VBS, WinShape Camp, seasonal programming, beginning and end of school year parties, etc.
- Advocate for children and families by assessing space, equipment, and volunteer needs and communicating those with leadership.
- Communicate regularly with families via email and phone and participate in leadership discussions to ensure consistency and care.
- Ensure compliance with child protection policies and oversee background check processing for volunteers.
- Maintain and manage supplies and curriculum materials, ensuring lessons align with the selected curriculum and faith formation goals.
- Communicate and follow up with new families visiting Winfree Church and send special messages to children to celebrate birthdays and other milestones.
- Facilitate and oversee regular social and outreach activities for children and families.
- Competent with Technology, including Church database, iPad, and Bluetooth printers.
- Able to create social media posts and communicate via Facebook, Instagram and other platforms.

- Other duties as assigned

Qualifications & Requirements:

- A committed follower of Jesus Christ who aligns with the beliefs and mission of Winfree Church.
- Bachelor's degree from an accredited college, university or seminary. Major course work in Christian Education or related field preferred
- Prior experience in children's ministry, education, or similar leadership settings preferred.
- Seminary Degree preferred
- Ordained preferred
- Strong leadership, organizational, and interpersonal skills.
- Ability to work well independently and collaboratively, including guiding volunteers and engaging with families.
- Must pass a background check and follow church safety protocols.
- Physically able to lift and move classroom materials and supplies as needed.
- A passion for discipleship, hospitality, and faith development in young children.

Position Details:

- Hours: Full-time (40 hours per week, including Sundays).
- Compensation: Salaried, commensurate with experience.

Benefits offered (additional details on each plan will be provided):

- Retirement Savings Plan (3% of base pay) – Fully paid by the Church.
- Life Insurance and AD&D – Fully paid by the Church.
- Health insurance -- Fully paid by the Church for the employee.
- Dental Insurance – Fully paid by the Church for the employee.
- Short & Long-Term Disability Insurance Coverage – Fully paid by the Church.
- 2 Weeks Paid Vacation per year
- Other holidays and sick leave as defined in the Winfree Personnel Policy & Procedure Manual

Please take some time to answer the questions below. Resumes and answers to the questions can be submitted to winfree.search@gmail.com

1. Tell us about your personal walk with Christ. How does your relationship with Jesus shape your ministry to children and families?

2. What is your philosophy of children's ministry, and how do you see it fitting into the larger mission of Winfree Church?

3. How do you partner with parents to help them disciple their children at home?

4. Tell us about a time you built or led a volunteer team. What worked well, what didn't work well and what did you learn?

5. How would you create a safe, engaging, and Christ-centered environment for kids of various ages and backgrounds?

6. If a child came up to you and said they wanted to become a Christian, what would you say to them?